

ORDINANCE NO. 024-109

AN ORDINANCE AUTHORIZING
CHANGE ORDERS TO
CONTRACTS APPROVED BY
THE TRANSIT BOARD

WHEREAS, Change orders for contracts originally valued at \$1,000,000.00 or less that individually or cumulatively increase the original contract value by more than 10% require approval by the Chicago Transit Board; and

WHEREAS, Change orders for contracts originally valued at more than \$1,000,000.00 that individually or cumulatively increase the original contract value by more than 10% or by more than \$500,000.00 require approval by the Board; and

WHEREAS, Change orders that extend the original contract completion or termination date by more than twelve months require approval by the Board; and

WHEREAS, Change orders for contracts that are not contracts for Public Works Projects that individually or cumulatively increase the original contract value by more than 50% are permitted only when the Board determines that such increases are in the best interest of the Authority; and

WHEREAS, The following change orders, either individually or cumulatively with previous change orders, increase the original value of the respective contract by more than 10% or \$500,000.00, extend the original contract completion or termination date by more than twelve months, and/or increase the original contract value for contracts that are not Public Works Projects by more than 50% and the Board has determined that such increases and extensions are in the best interest of the Chicago Transit Authority; now, therefore:

BE IT ORDAINED BY THE CHICAGO TRANSIT BOARD
OF THE CHICAGO TRANSIT AUTHORITY:

SECTION 1. The Chairman of the Chicago Transit Board, the President of the Chicago Transit Authority, and the Vice President of Purchasing and Supply Chain, or their designees, are hereby authorized to execute the following contract change orders:

- 1.1 Contract No. B22OP04813 – Arrow Strategy Group
No Original Ordinance No. – B Agenda Item
Description: Professional consulting services to provide comprehensive communications strategies for a period of up to 12 months.

This change order is for the approval of a 12-month time extension. The contract provides professional services for the Communications Department, including but not limited to strategic communications, marketing communications, advertising, event planning, and other functions. A comprehensive advertising communications plan is essential

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to CTA's efforts to continue to encourage riders to return to transit and regain the ridership losses experienced on CTA's bus and rail system. CTA has previously extended this contract for a total of 12 months via letter. The Communications Department is requesting to extend the contract for an additional 12 months. This will allow Communications to continue focusing on the upcoming strategic plans anticipated for 2024 and 2025 initiatives including strategy and marketing communications, advertising, and event planning. Additional funds are not required for the 12-month extension period.

Change Order No. 1: \$0.00 + 12-month time extension

Revised Contract Amount: \$100,000.00+ 12-month time extension

- 1.2 Contract No. B22OP01757 – Law Bulletin Publishing Co., Inc.
Original Ordinance No. 022-21

Description: Online subscription to Lawyerport database to provide comprehensive Cook County and Illinois court and public records information, news, and directories for a period of 30 months from March 1, 2022 through August 31, 2024.

This change order will provide approval funding for an extension period. This contract was extended for 12 months via letter to allow sufficient time to issue a new RFP for these subscription services and negotiate and award of a new contract. The service was previously procured as a sole source but will now be going out for competitive procurement. This change order requests approval to add additional funds to cover the online subscription during the extension period to ensure there is no interruption in service and allows CTA to continue to respond to injury claims against the agency.

Change Order No. 1: \$48,000.00

Revised Contract Amount: \$163,000.00

SECTION 2. The Chairman, President, and Vice President of Purchasing and Supply Chain, or their designees, are further authorized to take such actions and execute such documents as may be necessary to implement the objectives of this ordinance.

SECTION 3. This ordinance shall be in full force and effect from and after its passage.

APPROVED:

Chairman

August 14, 2024

PASSED:

Secretary

August 14, 2024